

**WILTON-LYNDEBOROUGH COOPERATIVE  
POLICY COMMITTEE MEETING  
Wednesday, April 18, 2019  
Wilton-Lyndeborough Cooperative M/H School-Admin Conference Room  
6:00 p.m.**

Present: *Matt Ballou, Carol LeBlanc, John Clark and Superintendent Bryan Lane*

**I. CALL TO ORDER**

Chairman Ballou called the meeting to order at 6:00pm.

Mr. Legere was named Chair, Ms. LeBlanc Vice Chair.

**II. APPROVAL OF PREVIOUS MINUTES**

Approval of the minutes was tabled with only one person present who had been at the previous meeting.

Superintendent will create a book for committee members with copies of policies discussed to increase organization and reduce need for copying. Committee felt that would be helpful.

Committee agreed that since their decisions are recommendations to the Board that decisions would be made by consensus.

**III. POLICIES**

**i. BEDH-Public Comment and Participation at Board Meetings**

Discussion began with policy BEDH-Public Participation at School Board meetings. Committee discussed adopting NHSBA versions by combining options listed on the document. Committee chose to add a public input section at the end in addition to the beginning. Referred complaints regarding staff to policy **KEB** for processing.

Policy **BEDB** was approved to move forward to the Board with no changes.

**ii. Communications Policy**

Communications policy discussed. The committee decided it is not ready to move on a recommendation.

Discussed group email with auto response and how the emails would be disseminated.

Mr. Clark discussed the use of social media platforms to disseminate information outward only, not as a discussion forum. Superintendent commented that for dissemination of information to parents and staff, the vehicle already exists within the function of the alert system. Concerns raised as to who is responsible to manage and post to the systems.

Discussed the possibilities of televising Board meetings using various formats. Web page was mentioned but it is a passive format and does not reach out. Equipment has an initial expense to purchase but who would run the system.

Concern about how board members should respond to emails from the community. Superintendent indicated that publicly known information such as dates and times of events would not cause an issue. Other concerns should go through the process of policy.

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Policy **BHE**, Superintendent will create language as well as a protocol for the process as an “R” policy.

Committee not ready to make recommendation on Delegate and Subcommittee process until the “charge” of the committees is known, Superintendent will have for the next meeting.

Policy **GBEB** will return to the Policy Committee for further review.

#### **IV. ADJOURNMENT**

The meeting adjourned at 7:55pm.

Respectfully submitted,  
Kristina Fowler for Superintendent, Bryan Lane

DRAFT